

## **SHEFFIELD CITY COUNCIL**

### **OFFICER EXECUTIVE DECISION RECORD (Non Key)**

The following decision was taken on 20 February 2017 by the Assistant Commercial Director.

Date notified to all members: Tuesday 18 April 2017

Officer Non-Key decisions are not subject to call-in.

1. **TITLE**

Air Quality Monitoring Station Renewal Programme

2. **DECISION TAKEN**

(i) That the tender received from Air Monitors Ltd in the sum of £175,998 is accepted; and

(ii) a Letter of Acceptance be issued accordingly.

3. **Reasons For Decision**

To award a Contract to enable the air quality monitoring equipment renewal programme to commence in February 2017

The attached contract award report provides further details on the evaluation scores, tender prices and ranking of bidders.

4. **Alternatives Considered And Rejected**

To reject the outcome of the process would mean that essential renewal of the air quality monitoring equipment would not go ahead.

5. **Documents used in making decision:**

(a) Contract Award approved at Capital Programme Group on 20 February 2017

(b) Revenue Budget and Capital Programme Monitoring 2016/17 Month 7 as at 31 October 2016

6.1 **Any conflict of interest declared by any Executive Member who is consulted by the Officer when making the decision**

None

6.2 **Any dispensation granted by the Head of Paid Service**

N/A

7. **Respective Director Responsible for Implementation**

Acting Executive Director, Resources